

Important Scheduling Information for Brookland MS

Including Timeline and Important Dates

For Rising 9th Grade Students

Getting Started

Review the Course Information Sheet and The Planning Guide for Students and Parents, 2017-2018. Course descriptions can be found in the guide. The Planning Guide is also available online.

- Teachers will make recommendations for the next school year in PowerSchool (all academic classes).
- Parents will be required to create a login using their student's ID number (similar to ZippSlip) to access the parent portal in PowerSchool.
- Once successfully logged into PowerSchool, parents will be expected to accept the recommended courses (Math, English, Science, & Social Studies) and choose 3 elective courses through the parent portal.
- Directions for accessing the parent portal are attached to this packet. A video and handout will be placed in Tech Tips for easy access.

Important Dates *(please check the school's website as dates are subject to change without notice)*

- January 22nd to 27th – Teachers will make recommendations for English, Math, Science, and Social Studies classes through PowerSchool.
- February 6th – 4:00 to 7:00 - Parent/Teacher conferences at Brookland MS
- February 5th to 9th – Parents accept teacher recommendations and select electives online.
- June 15th – Deadline to request a schedule change.

First Things First

Please consider the following in preparing your schedule:

- Current academic performance
- Academic ability
- Level of interest
- Out-of-school commitments; time management skills
- Advanced/Accelerated courses are based on the following guidelines, with the exception of math:
 - An "A" or "B" in academic performance, in the current year;
 - A score of 75th percentile or higher on a recent national standardized test;
 - Teacher recommendations based on your desire to be challenged academically, ability to adjust easily to change, ability to think and verbalize critically;
 - Specific work characteristics are displayed wherein you demonstrate the ability to problem solve, grasp complex concepts, work independently, write independently, be self-directed and read for pleasure.

Understanding Instructional Coding Some course numbers are followed by a letter (ex. 1109V). The letters are used to designate the following:

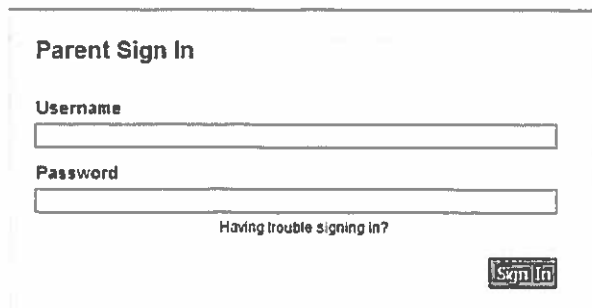
I – Collaborative classes (used for students with IEP's)
E – Self-contained classes (used for students with IEP's)
C – College Prep/Regular
A – Advanced/Honors

X – ESL level 2
Y – ESL level 3
Z – ESL level 4
G – First semester
H – Second semester

Please contact your child's school counselor or teacher if you have questions during the scheduling process.

Course Request Selection through Parent Portal

1. Log into the Parent Portal website at <https://sis.henrico.k12.va.us/public>
2. On the **Parent Sign In** page, enter your Username and Password. Click **Sign In**.



Parent Sign In

Username

Password

Having trouble signing in?

Sign In

3. Click on the **Class Registration** icon in the Navigation section on the left. ***NOTE:** The **Class Registration** icon will not appear until the designated day set for the beginning of the course selection process.

Navigation

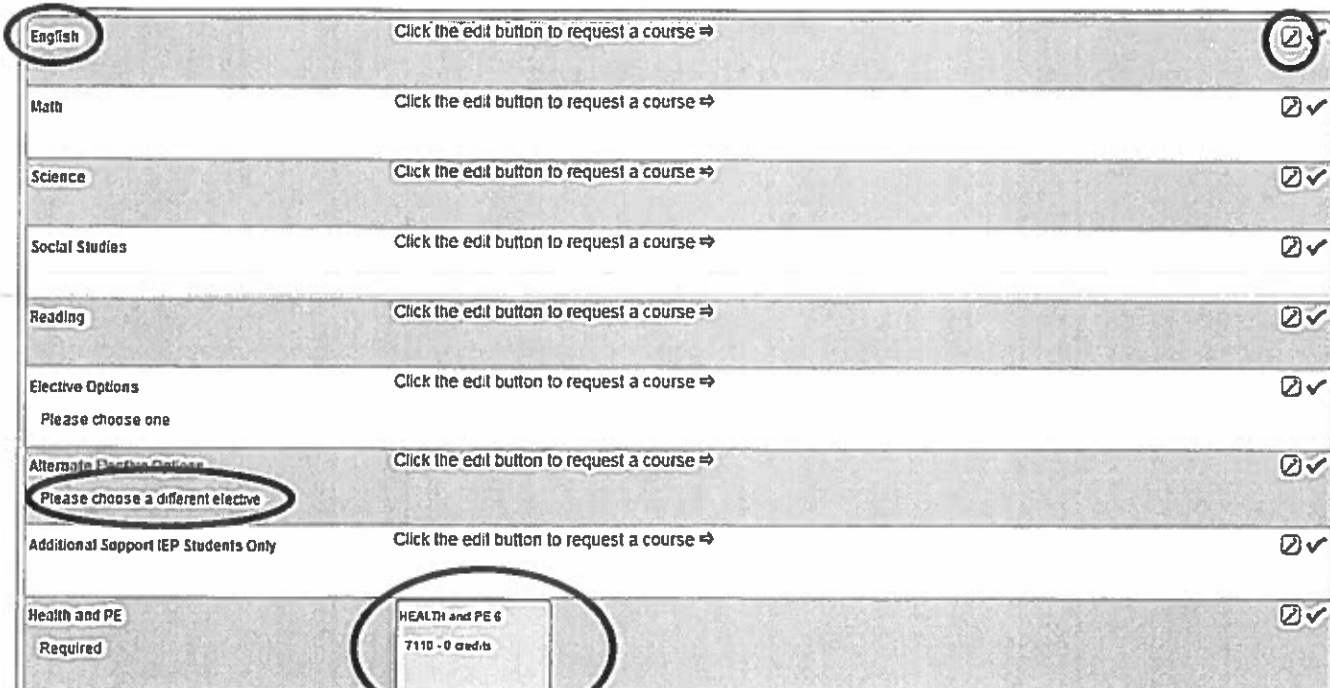











Class Registration

4. Check the top of the screen to make sure that the correct school name appears. For Rising 6th and 9th grade students, this should be the name of their new middle or high school. All other students should see their current school. If the Class Registration icon does not appear or the school name is incorrect, contact your student's School Counseling Department.

Welcome to Brookland Middle School Course Registration!

5. The class registration screen will be displayed on this page. Listed on the left side of the screen will be course subject areas. Example: English, Math, Science, etc. On the right, you will see a pencil icon. Be sure to read any directions or notes listed with each subject area to ensure you are making selections correctly. To make a course selection, click on the pencil icon opposite the subject area. In some circumstances, a course (such as PE below) may have been pre-selected for your student.



English	Click the edit button to request a course ➡	
Math	Click the edit button to request a course ➡	 ✓
Science	Click the edit button to request a course ➡	 ✓
Social Studies	Click the edit button to request a course ➡	 ✓
Reading	Click the edit button to request a course ➡	 ✓
Elective Options Please choose one	Click the edit button to request a course ➡	 ✓
Alternate Pacing Options Please choose a different elective	Click the edit button to request a course ➡	 ✓
Additional Support IEP Students Only	Click the edit button to request a course ➡	 ✓
Health and PE Required	HEALTH and PE 6 7110 - 0 credits	 ✓

6. Clicking on a pencil icon opens a window showing possible course selections. Core courses (English, Math, Science, etc), as well as some electives, require a teacher recommendation in order to be selected. The name of the teacher that made the course recommendation for your student will be displayed on the right. Select the desired course by clicking in the box to the left. Courses that have no check box cannot be selected.

Available for selection because teacher recommendation has been made

English

<input checked="" type="checkbox"/>	Course Name	Number	Credits	Prerequisite Note	Alerts
<input type="checkbox"/>	ENGLISH 6	1109	0		Recommended 7/24
<input type="checkbox"/>	ENGLISH 6 (ADV)	1109V	0	Teacher Name	Recommended 7/24
	ENGLISH 6	1109R	0		! Prerequisites have not been met
	ENGLISH 6 (COLLAB)	1109I	0		! Prerequisites have not been met
	ENGLISH 6 (SELF CONT)	1109E	0		! Prerequisites have not been met
	FUNC ENGLISH FOR MS	7801	0		! Prerequisites have not been met

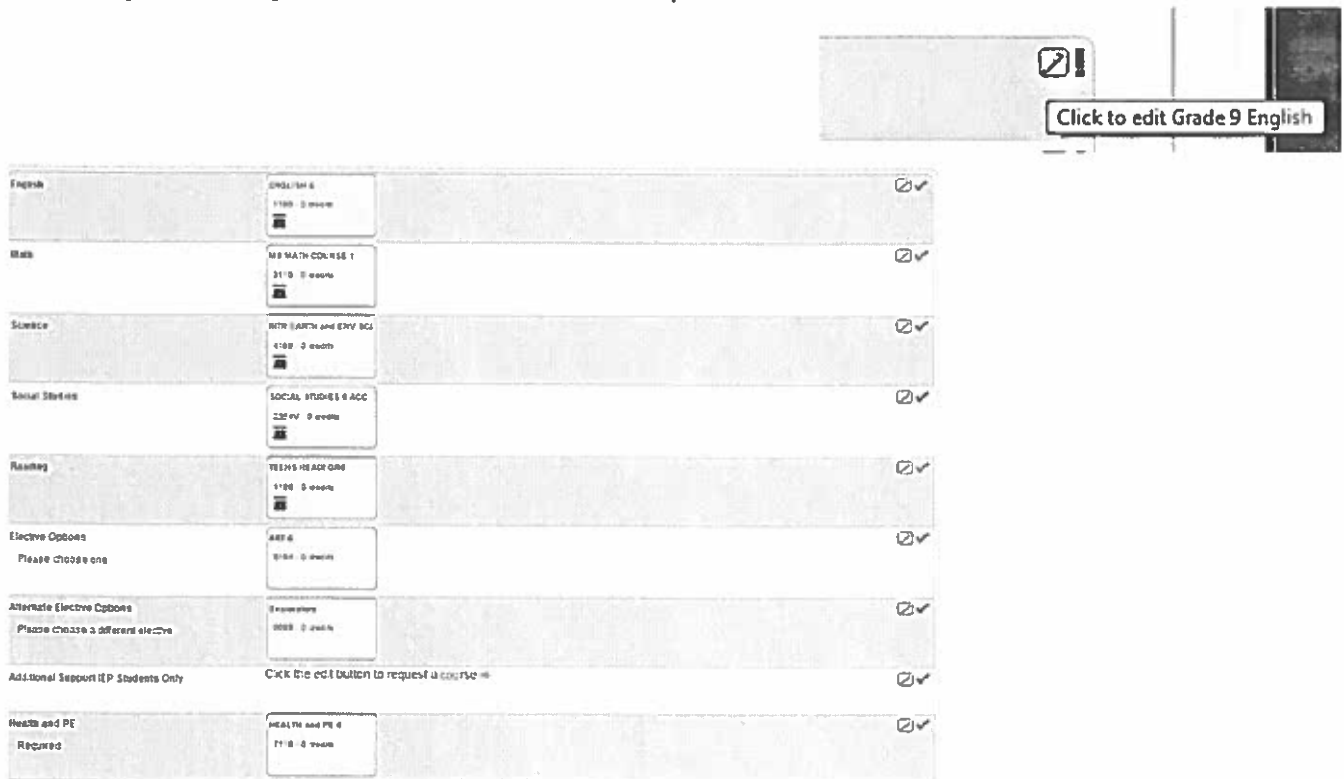
<< first < prev 1 next > last >>

✓ You may select up to 1 course. You have selected 0 courses.

Cancel
Okay

7. Be sure to click **Okay** at the bottom right when your selection has been made. You may have to scroll down in order to see the **Okay** button. **NOTE:** Some screens, such as electives, may require you to scroll to "next" to see all course selection options available to you. Some screens may also require you to choose more than one subject if two elective choices are available or you are picking two semester courses.

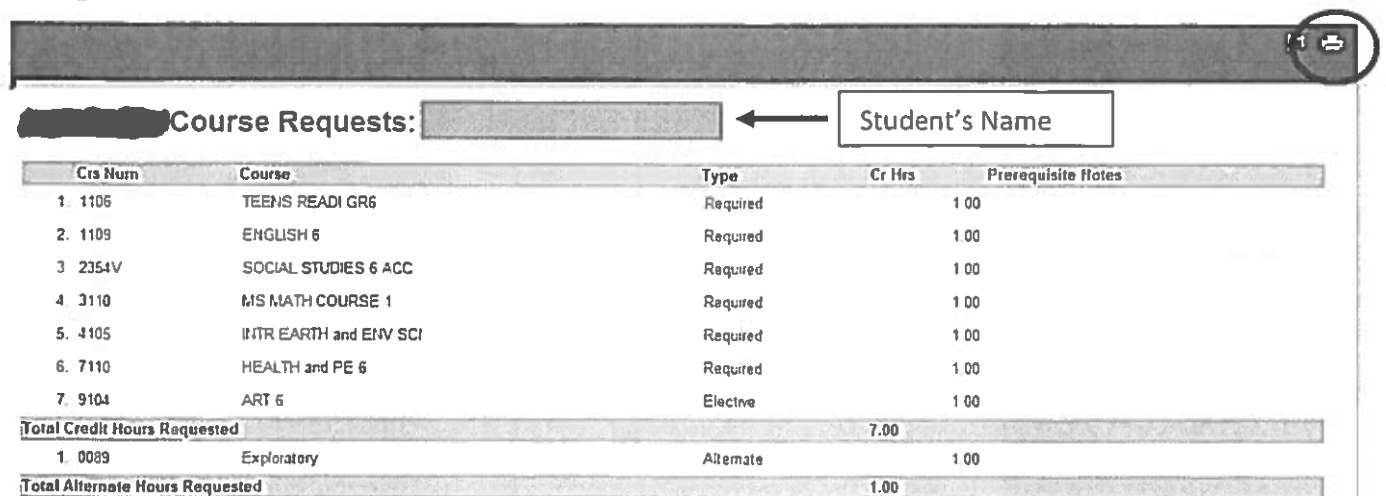
8. When you have completed all course selections, your page will show a "box" on each subject line for which you have selected a class. In some cases, you may be required to make multiple selections in a subject area. This will cause multiple "boxes" to appear on the screen and could cause confusion about which "pencil" icon to click. Place your cursor over a pencil icon, and a window will appear showing the subject area to which that "pencil" is attached.





Click to edit Grade 9 English

English	ENGL 101 6 1100 0 credit	
Math	MS MATH COURSE 1 3110 0 credit	
Science	INTR EARTH and ENV SCI 4100 0 credit	
Social Studies	SOCIAL STUDIES 6 ACC 2354V 0 credit	
Reading	TEENS READING 1100 0 credit	
Elective Options Please choose one	ART 6 9104 0 credit	
Alternate Elective Options Please choose a different elective	Exploratory 0089 0 credit	
Additional Support (EP Students Only)	Click the edit button to request a course	
Health and PE Required	HEALTH and PE 6 7110 0 credit	

9. After clicking Submit, you will get a message that says "**Changes Recorded**". To view a list of your requests, click on the Class Registration icon on the left. This will open your course screen again. At the top of the course screen click on the link that says "**View course requests**". A list of requests will appear. You may print this page by clicking on the print icon located on the far right end of the Navigation bar.



Course Requests:  

Crs Num	Course	Type	Cr Hrs	Prerequisite Notes
1. 1105	TEENS READING	Required	1.00	
2. 1109	ENGLISH 6	Required	1.00	
3. 2354V	SOCIAL STUDIES 6 ACC	Required	1.00	
4. 3110	MS MATH COURSE 1	Required	1.00	
5. 4105	INTR EARTH and ENV SCI	Required	1.00	
6. 7110	HEALTH and PE 6	Required	1.00	
7. 9104	ART 6	Elective	1.00	
Total Credit Hours Requested			7.00	
1. 0089	Exploratory	Alternate	1.00	
Total Alternate Hours Requested			1.00	

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Summer Online Health and Physical Education 2018

NOTE THAT SUMMER SCHOOL HEALTH & PHYSICAL EDUCATION IS CAPPED AT 500 STUDENTS. ALL STUDENTS WILL HAVE TO ENTER A LOTTERY TO BE SELECTED FOR THE COURSE THIS SUMMER. SEE DETAILS AT:
<https://sites.google.com/a/henrico.k12.va.us/online-health-and-pe/home>

Open Houses: February, 2018

Glen Allen HS Auditorium	February 6, 2018	7:00 PM
Varina HS Auditorium	February 7, 2018	7:00 PM

Courses: Health and Physical Education 9 (course 7300)
Prerequisite(s): completion of, or currently completing 8th grade Health and PE

Health and Physical Education 10 (course 7400)
Prerequisite(s): completion of, or currently completing, course 7300

Courses are offered to students who will be enrolled in Henrico County Schools or HCPS students enrolled at Maggie Walker Governor's School during school year 2018-19.

Information: Information will be available in January in your school counseling office, the HCPS Website and the Summer Online Health & Physical Education page:
<https://sites.google.com/a/henrico.k12.va.us/online-health-and-pe/home>

Lottery Dates: February 8, 2018 – March 2, 2018
(Online at <http://tinyurl.com/onlinchpe2018>)

Sign up for the lottery (once per child) only if you are serious about taking the class.

Notification of Acceptance to Courses: Week of March 5, 2018

Registration & Payment Dates: March 12, 2018 – March 23, 2018 (4:00 pm)
Register at attending home school counseling offices
Course Dates: May 29, 2018 – July 31, 2018

Mandatory Meetings: May 29 for everyone, June 26 for 9th grade HPE, June 27 for 10th grade HPE and July 31 for everyone; as well as twice-monthly meetings with instructor for heart monitor downloads)

Cost: \$300.00 Henrico Resident Tuition

**Earn your required high school Health and Physical Education credit
while exercising at a local fitness center,
wearing a heart rate monitor, and improving your health!**

For more information contact:

**Benita Turner, Educational Specialist for Health, Physical Education and Driver Education: mbturner@henrico.k12.va.us
(804) 652-3741**

Julie Ballowe, Summer Online Health and Physical Education Coordinator jfballow@henrico.k12.va.us

2018 Summer Online Health and Physical Education Courses



Thank you for your interest in summer online health and physical education.

As many of you know, summer Online Health and PE has become a popular program for our students. Due to limited resources needed for this type of online course, we must cap the enrollment at 500 students. Priority will be given to rising eleventh- and twelfth-grade students to ensure they have the credits necessary for graduation. Rising ninth- and tenth-grade students will be eligible for a lottery for the remaining slots. Students not selected in the lottery should be prepared to take the course in regular summer school, during the school year or online during another summer. More information regarding the lottery and courses can be found at the [summer Online Health and PE information page](https://sites.google.com/a/henrico.k12.va.us/online-health-and-pe/home) (<https://sites.google.com/a/henrico.k12.va.us/online-health-and-pe/home>)

The courses are open to students who will be enrolled in Henrico County Public Schools and to HCPS students enrolled at Maggie Walker Governor's School during school year 2018-19.

All students – including juniors and seniors – who wish to be considered for Online Health and PE **must** sign-up for the lottery. If you are seriously interested in taking this class, please fill out and submit the [Online Health and PE lottery form](http://tinyurl.com/onlinehpe2018) (<http://tinyurl.com/onlinehpe2018>) (once per child). You may verify that you are signed up for the lottery by looking for your name on the lottery list (<http://tinyurl.com/hpelotteryconfirmation2018>) .

Parents may sign up for the 2018 lottery beginning February 8 at approximately 7 a.m. Sign-ups will conclude March 2 at 4 p.m. Everyone who signs up for the lottery will be contacted by email the week of March 5th to let them know if they were selected or not for the summer 2018 Online Health and Physical Education class. All correspondence will be through email, so it is **very important that email addresses be correct.**

If selected, parents will need to go to their home school counseling office to register and pay for the class sometime from March 12-23 at 4 p.m. If students are not selected through the lottery, they will **not** be able to register in the counseling office. Registration is not complete until forms and payment are received in the student's home-school counseling office.

We are proud to be able to offer this strong and popular summer online program. We appreciate your patience and understanding, as we handle the high student demand in a fair and equitable way. **If you have any questions regarding Online Health and Physical Education, contact Benita Turner at mbturner@henrico.k12.va.us or 804-652-3741; or Julie Ballowe at jfballow@henrico.k12.va.us.**

Hermitage HS 9th Grade Course Options for 2017-2018

These are the elective classes that will be listed in PowerSchool for you to choose.

Remember that you need 7 total classes.

Required Classes for All Diplomas

1. You must select 1 English Course
2. You must select 1 Math Course
3. You must select 1 Social Studies Course
4. You must select 1 Science Course
5. Health and PE 9 will be automatically selected for you
6. Choose Elective #1
7. Choose Elective #2 OR 2 Semester Electives (can be a study hall)
8. All students must choose 3 DIFFERENT alternates in case a class is not offered.

Other Possible Required Courses

1. English As a Second Language class for students based on Test Results
2. Exceptional Education classes may only be selected for Students with an IEP

English

1130C English 9
1130A English 9 Honors
1130I English 9 (Collaborative)- must have an IEP
1130E English 9 (Self-Contained)- must have an IEP

Social Studies

2210C World Geography
2215C World History & Geog I
2215A World History & Geog I Honors
2215I World History & Geog I (Collaborative)- must have IEP
2216A World History & Geog II Honors
2216C World History & Geog II

Health and PE- will be automatically selected

7300 Health and PE 9

Math

3130C Algebra I
3130I Algebra I (Collaborative)- must have an IEP
3131E Algebra I Pt. 1- must have an IEP
3143A PSC Geometry Honors
3143C PSC Geometry
3134C Algebraic Functions & Data Analysis
3135A Algebra II Honors
3135C Algebra II
3162A Math Analysis/Trig Honors

Note: Some students may be moved into a different math class after 8th grade SOL scores are reported. Parents will be notified by letter from the high school during the summer.

Science

4210A Earth Science Honors
4210C Earth Science
4210I Earth Science (Collaborative)- must have an IEP
4210E Earth Science (Self-contained)- must have an IEP
4200 Earth Science Part I- must have an IEP
4310A Biology Honors
4310C Biology
4310 I Biology (Collaborative)- must have an IEP
4310 E Biology (Self-contained)- must have an IEP
4312F ESL Biology

Note: Some students may be moved into a different science class after 8th grade SOL scores are reported. Parents will be notified by letter from the high school during the summer.

Early Bird Options- transportation is not provided.

Classes are Monday-Friday, 8:00-8:45 AM

The building opens at 7:45 AM

9130R Art II

9232Y Marching Band Honors- must be in band class (7:15-8:30)

A= Honors

C= College Prep

I= Collaborative (must have IEP)

E= Self-contained (must have IEP)

R= Early Bird

Hermitage HS 9th Grade Course Options for 2017-2018

These are the elective classes that will be listed in PowerSchool for you to choose.

Remember that you need 7 total classes

English Electives

1410 Theater Arts 1

World Languages

5110 French I

5120 French II

5130 French III

5310 Latin I

5320 Latin II

5510 Spanish I

5520 Spanish II

5530 Spanish III

Marine Corps JROTC Electives

Must have a medical physical by October 1

7913MC Military Science I

Business & Information Technology Electives

6670 Exploring Computer Science

Marketing Electives

8140 Fashion Marketing

Family & Consumer Sciences Electives

8227 Life Planning

8229 Nutrition & Wellness

Technology Education Electives

8416 Electronic Systems I

8433M MatProTech- Metals I

8433W MatProTech- Woodshop I

8435 Tech Drawing/Design/CAD

8455 Photography

8450A Engineering Explorations I Honors

Art Electives

9120 Art 1

9130 Art 2

9151 Painting I (must have completed Art I)

9153 Digital Media Art Design 1 (Computer Art)

9197 Digital Media Art and Design 2

Music Electives

9234B Adv. Band (Brass)

9234O Adv. Band (Saxophones)

9234 P Adv. Band (Percussion)

9234W Advanced Band (Woodwinds)

9251 String Orchestra

9282 Mixed Chorus

*If you are interested in auditioning for a select chorus, please contact
Hermitage High School to schedule an audition.*

Semester Electives- must pick 2

Can choose in Elective #2

G=1st Semester H= 2nd Semester

0130 G/H Study Hall (no credit)

1410 G Theater Arts I (first semester only)

8231 G/H Child Development & Parenting

8247 G/H Intro to Fashion Careers

8432 G/H Construction Technology

8474 G/H Intro to Photography

Exceptional Education- must have an IEP

1181 Reading, 9-10

4313 Environmental Science I

7700 Adapted Health and PE

7808 Practical Language Arts

7812 Practical Math 1

7889 Consumer Economics

7890 VA&US History

7892 Personal Development I, 9-10

7899 Daily Living Skills I

7896 Basic Life Skills

9120E Art I- Discovering Art

9223G/9223H Music Appreciation

English As a Second Language (ESL)

Level I

5701 ESL Language & Culture I

5710 English as a Second Language I

5711 ESL Reading Across the Curriculum I

Level II

5702 ESL Language & Culture II

5720 English as a Second Language II

5721 Reading Across the Curriculum II

Level III

5730 English as a Second Language III

5732 Reading Across the Curriculum III

Level IV

5731 English as a Second Language IV

Level V

5733 English as a Second Language V

J.R. Tucker High School 9th Grade Course Options for 2018-2019

The classes listed below will be included in PowerSchool for you to choose from to create your schedule of Z classes for the 2018-19 school year.

REQUIRED CLASSES FOR ALL DIPLOMAS		ADVANCED STUDIES DIPLOMA REQUIREMENTS	OTHER POSSIBLE REQUIRED COURSES
<ol style="list-style-type: none"> You must select 1 English course You must select 1 math course You must select 1 social studies course You must select 1 science course You must select 1 Health and PE course 2 electives to fill a 7 period school day 		Students who are earning the Advanced Studies Diploma must select a World Language class.	<ol style="list-style-type: none"> English as a second language class for students based on test results Exceptional education classes may only be selected for students with an IEP
ENGLISH		HEALTH/PHYSICAL EDUCATION	
1130A English 9 Honors		7300 Health & PE 9	
1130C English 9		7300CPR CPR_First Aid_AED Training	
1130I English 9 (Collaborative; as indicated in student's IEP)			
1181 G H Reading (as indicated in student's IEP)			
SOCIAL STUDIES		WORLD LANGUAGES	
		5110 French I	
2215C World History & Geography I		5120 French II	
2215I World History & Geography I (Collaborative; as indicated in student's IEP)		5130 French III	
2216A World History & Geography II Honors		5310 Latin I	
2216C World History & Geography II		5320 Latin II	
		5510 Spanish I	
		5520 Spanish II	
		5530 Spanish III	
MATH			
3133 Foundations of Algebra (Double Blocked)			
3123C Fundamentals of Math		ENGLISH AS A SECOND LANGUAGE	
3120E Personal Liv. and Finance (Self-Contained; as indicated in student's IEP)		4280 Environmental Science	
3131E Alg. I 2YR Seq. Pt. 1(Self-Contained; as indicated in student's IEP)		5701 ESL Language & Culture I	
3130C Algebra I		5702 ESL Language & Culture II	
3130I Algebra I (Collaborative; as indicated in student's IEP)		5710 ESL I	
3143A PSC Geometry Honors		5711 ESL Reading Improvement I	
3143C PSC Geometry		5720 ESL II	
3135A Algebra II Honors		5721 ESL Reading Improvement II	
3135C Algebra II		5730 ESL III	
		5731 ESL IV	
		5733 ESL V	
SCIENCE		5715H ESL Job Ready Skills I	
4210C Earth Science		5716G ESL Independent Living Skills I	
4210I Earth Science (Collaborative; as indicated in student's IEP)			
4270A AP Environmental Science (Earth Science prerequisite, taken w/Biology)			
4310A Biology Honors			
4310C Biology			
4310I Biology (Collaborative; as indicated in student's IEP)			

Available from BUS
SCHOOL COUNSELING

Elective Classes

ENGLISH ELECTIVES		ART
1215 Photojournalism I - Yearbook (Application Required)		9120 Art I - Discovering Art
1410 Theatre Arts I		9130 Art II - Exploring Art (Pre-requisite: Art I)
		9160 G H Crafts (Pre-requisite: Art I)
		9197 Digital Media Art Des II (Pre-requisite: Art I)
BUSINESS & INFORMATION TECHNOLOGY		MUSIC
6115 Principles of Business and Marketing		9232Y Marching Band Honors (Early Bird; First semester only)
6612 Microsoft IT Academy		9233 B Intermediate Band (Brass)
6320A Accounting		9233 P Intermediate Band (Percussion)
		9233 W Intermediate Band (Woodwind)
		9240 HS Instrumental Music (Beginning Band)
		9251 String Orchestra
		9251R String Orchestra (Early Bird)
		9252 Beginning Strings
MARKETING		9282 Mixed Chorus (Concert Choir, Grades 9-12)
8175 Sports, Entertainment, Recreation Marketing		9282R Mixed Chorus (Early Bird, Grades 9-12)
		9298 Show Choir (Grades 9-12) <i>REQUIRES AUDITION</i>
		9278 Small Vocal Ensemble - Novettes (Select Women's Ensemble Grades 9-12)
FAMILY AND CONSUMER SCIENCES		<i>REQUIRES AUDITION</i>
		9283 Mixed Chorus Select - Sounds Unlimited (Select Mixed Ensemble Grades 9-12)
		<i>REQUIRES AUDITION</i>
8219 Independent Living		
8227 Life Planning		
8228 G H Nutrition and Wellness		MILITARY SCIENCE/JROTC
8231 G H Child Development and Parenting		7913MC Military Science Marines I
8247 G H Intro to Fashion Careers		
TECHNOLOGY EDUCATION		
8455 Photography		
8435 Technical Drawing/Design/CAD		
8497 Video & Media Tech		
8421R Robotic Design (Early Bird)		

* Please note: the letter designations "G" and "H" denote a semester elective (G = fall; H = spring)

*Students must choose two courses (one for fall, G, and one for spring, H) if choosing semester electives.

Contact Mr. Clint Miller (cfmiller1@henrico.k12.va.us) for chorus auditions

Variance Procedures

1. If a student is scheduled to attend J.R. Tucker high school, all they have to do is sign up for Military Science I through your normal process.
2. If a student is assigned to attend a high school other than J.R. Tucker, they will need to have their parent/guardian contact LtCol Reiffer (bcreiffer@henrico.k12.va.us) or Sgt. Maj. Cauley (rscauley@henrico.k12.va.us) at 804-527-4679 to set up an appointment to meet to discuss J.R. Tucker's Marine Corps JROTC Program.
3. Once the meeting has taken place, the parent/guardian will need to go to this website, <http://tuckerjrotc.weebly.com/forms.html> to print off a variance form. The completed form will need to be delivered to the high school they are assigned to attend for the principal's endorsement.
4. SgtMaj Cauley and LtCol Reiffer will request the student's grades and attendance and discipline records to help determine whether the student should be enrolled as a cadet in J.R. Tucker's Marine Corps JROTC program.
5. Once the variance form is signed by the assigned high school's principal, it then should be sent to J.R. Tucker High School so the J.R. Tucker principal can endorse it.

